



REPUBLIC OF ESTONIA
DATA PROTECTION INSPECTORATE

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Yours: 03.05.2025

Ours: 14.05.2025 nr 2.2.-5/25/15d-2

Answer to Request

Estonian Data Protection Inspectorate (DPI) has received your letter about appointing data protection (DPO) officer to Foxway OÜ.

Firstly, DPO can be appointed by Foxway OÜ legal representative, who is marked in [E-business register](#). Legal representatives can also authorize another person to appoint a DPO.

The easiest way to report about DPO is to do it through the Estonian [e-Business Register](#). The notice can be entered in the register by a person who is represented in the register and has the legal representation right. In this case, it is not necessary to send a separate notice to the Data Protection Inspectorate.

If that is not possible, you can send us a signed notification via regular mail or digitally (if the said digital signature is valid according to [eIDAS](#) regulation - regulation (EU) no 910/2014 of the European Parliament and of the Council). Notification must contain DPO's name, the beginning and end of the term¹, personal ID code or date of birth, citizenship, contact e-mail.

DPO, who is designated for the local company, would be the contact person for the supervisory authority and for the data subjects. This means that intense and thorough communication between parties would be in the local language. The language of public administration, but also the communication with public and data subjects shall be in Estonian according to the [Estonian Language Act](#).

More information in Estonian is available here [Data protection officer](#). In English, information is available here [Data protection officer | Andmekaitse Inspektsioon](#).

Based on the above, to notify the DPO, you have two options, either board member does it in the e-business register or you forward a signed notification with authorization notice etc. to the Inspectorate.

Respectfully

Liina Kroonberg
lawyer
authorized by Director General

¹ If there is no end, we assume that it is an open-ended position.
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